

# ELENA VOLKOVA

## PERSONAL DETAILS

Date of Birth: 11 September 1973  
Nationality: Uzbekistan  
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## EDUCATION:

- 2002-2003 Master of Education, Trainer Development in ELT, University of Exeter, College of St Mark and St John, Plymouth, UK
- 1990-1995 Bachelor of Education, English Language Teaching, Pedagogy, Children Psychology, Tashkent State University, Uzbekistan
- 2000-2016 Further education by SIT, International House, Brighton, British Council, University of Westminster on:
- Methods and approaches to ELT
  - Academic Writing
  - Research methods
  - Feedback giving
  - Mentoring
  - Assessment and test design
  - Material design

## RESEARCH INTERESTS

Teacher education, teacher motivation for professional development, work-based learning in teacher education, blended learning in teacher education, practitioner action research, educational management, curriculum development and material design, in-service professional development, academic writing, adult learning, students' motivation

## WORK EXPERIENCE

- 7/2014- present Course Leader Post Graduate Certificate in Special Study in Teaching and Learning, Westminster International University in Tashkent
- 2/2015– present Editor-in-Chief, Active Learning and Teaching magazine for Uzbekistan Teachers of foreign languages
- 2013-present Peer Editor, Scientific and Academic Publishing  
(<http://www.sapub.org/journal/index.aspx>)  
Peers Editor, SAGE
- 2011-2014

	Dean of the faculty, Westminster International University in Tashkent
9/2014	Head of Professional Development (appointed 2008), Course Leader of PGC SSTL (appointed 2007), Subject Area Leader of English and PD (appointed 2005), Westminster International University in Tashkent
5/2002-9/2002	Assistant to Project Coordinator, Central Asian Hornby Summer Conference, British Council, Uzbekistan
2000-2002	Teacher trainer, Open Society Institute, Uzbekistan. English Language programme
1/2002-4/2002	Co-author of English textbook for grade 7 and team-leader for Macmillan textbook writing project in Uzbekistan
2000-2002	Member and volunteer, Uzbekistan Teachers of English Association (UZTEA), Tashkent
1994-2002	English Language Teacher, Secondary School # 61, Tashkent, Uzbekistan.

## PUBLICATIONS

- “English Matters” (2002) Macmillan Publishers
- “Learning through Writing Materials for an INSETT course” (2009) Folio MATSDA
- “Thoughts on the first year at WIUT” (2008) Exchange news from EIC
- “Research skills – a need for their gradual development in all educational settings” (2009) WIUT Conference proceedings
- ‘Development for Uzbekistan English Teachers’ training handbook (2009), British Council, Uzbekistan
- ‘Train the trainer manual’  
‘Biodiversity, land degradation and climate change teaching manual’ (2009) Publications on thematic of GEF SGP in Uzbekistan available from <http://sgp.uz/en/thematic-gef/publications/611?print>
- ‘Understanding CEFR – a metaphor from Richard West, a UK freelance consultant’ (2016). Active Learning and Teaching of Foreign languages in Uzbekistan. Tashkent: Print Line Group
- ‘Three examples of tasks that help develop basic research skills’ (2016), Active Learning and Teaching of Foreign languages in Uzbekistan. Tashkent: Print Line Group
- “Action Research as a direction in teacher professional development – reflections on the Project “Teachers learning through action research”” (2016), Teaching Foreign Languages: Present and Future, Conference proceedings, Tashkent: Turon –Matbaa
- ‘Towards a model of professional development at a workplace through PAR’, (2017) “Advanced Experience of Teaching Foreign Languages in the Development of Global Competences” Conference proceedings, The Academy of State Governance under the President of the Republic of Uzbekistan
- ‘A mom’s story of language acquisition’ (2017) Humanizing Language Teaching, Year19, Issue 2 available at <http://www.hltmag.co.uk/apr17/>
- Chief editing

Active Learning and Teaching of Foreign Languages in Uzbekistan Volume 1, 2, 3, 4 2015  
Active Learning and Teaching of Foreign Languages in Uzbekistan Volume 1, 2, 3, 4 2016  
Active Learning and Teaching of Foreign Languages in Uzbekistan Volume 1, 2, 3, 4, 2017

- “Material design for Blended Learning – first steps at WIUT” a working paper for the “Distance education - educational environment of the XXI century”, 7-8 December 2017, BSUIR, Belorussia
- Babakhodjaeva, L. and Volkova, E. (2018). First steps in implementing blended learning at Westminster International University in Tashkent. In: Geissler, G. , Skala, F. (eds) (2018). Vena: SP “Starkov S.A.”, 201-211

## PROFESSIONAL ACTIVITIES

- Tempus project T027A05-2005 “CBILHEU: Capacity Building for Independent Learning in Higher Education in Uzbekistan” team member, training materials co-author
- Tempus project – T032A06-2006 “DABUBU: Developing Alliance between Universities and Business in Uzbekistan”. Project management team
- Designing training materials project, UNDP, Small Grants Programm, Global Environmental Facility, Project manager
- Erasmus Mundus Teaching Mobility Grand. Anadolu University, Turkey. Project “Corporate Social Responsibility”. Westminster International University, British Embassy. Project Management Team member.
- Material writing project 2006-2009, British Council, Uzbekistan, Co-author
- Curriculum Development project 2008-2010, British Council, Uzbekistan, Co-author
- Training series for the academic staff of Academy of Public Administration under the President of Uzbekistan (Capacity building for Academy staff on Presentation Skills, Teaching Methods and Assessment Principles.)

## AWARDS/GRANTS

- Hornby Educational Trust Fellowship, Graduate Programme, British Council, UK (2002)
- Teaching Excellence award, University of Westminster, UK (2007)
- Unesco-Unitwin project February-August (2017), Korea

## SKILLS

- Efficient user of Window Applications
- Driving licence
- Music literate
- Carl Popper Debate Trainer
- Languages: English (native like), Russian (native), Uzbek (basics)