

Saidmuradova Nigora Aslamovna MBA
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Dynamic and result-oriented leadership teacher committed to inculcating a passion for learning, creating multicultural awareness through teaching the fundamentals of Business studies. A strong talent to develop and implement a creative, hands-on curriculum that reaches every student's learning style and ability, empowering students to succeed and realize their individual goals.

CERTIFICATE



March 2012

Certificate: Canary Wharf Group Plc

Presenter of Business Conference

Experiences:

Module Leader / Lecturer in Business Management, WIUT (Westminster International University) Tashkent, Uzbekistan Present - 2014

The lecturer is committed to providing learning opportunities to encourage students to accelerate their professional and personal life with the right skills and qualifications. The focus is on highly sought professional and work-based learning courses in Marketing, Management, and Administrative Management.

Following Subjects:

Operations Management, Strategic Management and Leadership, Strategic Marketing, HRM, Business Behaviour, Marketing Principles, Employability skills, Personal and Professional Development.

English for Academic purposes, MDIS (Management Development) 2016- 2014

Tashkent, Uzbekistan

- Conduct lectures tutorials, practical classes, demonstrations and workshops.
- Unit coordination with mother campus.
- Mark and assess student assignments/individual and group projects.
- Student counselling in connection with teaching and learning issues.
- Undertake administrative functions for the unit as required under the direction of the Academic Director.

- Motivated students to take charge of their learning and set their own goals. Documented progress, enhancing student improvement in both understanding and performance.
- Maintained effective behavioral management within the classroom by incorporating motivational activities and positive reinforcement strategies.
- Enriched and extended literacy levels among students by coordinating student group performances of Reader's Workshop student plays.

Lecturer in Business Studies & Travel, Tourism & Hospitality LSBF **London, UK**
(Level 4-5-6-7)

Awarding Body: HND Edexcel Business Management and Travel & Tourism study 2013-2014

Subject Areas: The Contemporary Hospitality Issues, Customer Service, The Developing Manager, Quality Management in Business, Marketing in Hospitality, Human Resource Management for Service Industries, Food and Beverage Operations Management, Conference and Banqueting Management, Heritage and Cultural Tourism Management, The Travel and Tourism Sector, Sustainable Tourism Development, Employability Skills

Lecturer in Business Studies & Travel, Tourism & Hospitality LCCA **London, UK**
(Level 4-5-6-7)

Awarding Body: OTHM, HND 2013-2014

Subject Areas: Planning and Managing Food Production and Beverage Service, Tourist Destinations, Tour Operations Management, External Business Environment, Facilities Operations and Management, Resource Management in Hospitality, On-Licensed Trade Management, Rooms Division Operations Management, Administrative Services

Lecturer in Business Studies & Travel, Tourism & Hospitality St.Patricks **London, UK**
(Level 4-5-6-7)

Awarding Body: HND Edexcel Business Management and Travel & Tourism study 2013-2014

Subject Areas: Customer service, Marketing Principles, Sales Planning and Operation, advertising and Promotion in Business, Managing Communication, Knowledge and Information, Aspects of Contract and Negligence for Business, Research Project, Personal and Professional Development, working with and Leading People, Managing Human Resources, Human Recourses Development, Managing Business Activities to Achieve Results, Business Strategy

Lecturer in Business Studies & Travel, Tourism & Hospitality UKCBC **London, UK**
(Level 4-5-6-7 & MBA Top-Up)

Awarding Body: HND Edexcel Business Management and Travel & Tourism study 2013

Following Subjects:

Operations Management, Strategic Management and Leadership, Strategic Marketing, Strategic Project Management, HRM, Organisational Direction, Contemporary Issues in Travel and Tourism sector, Hospitality Provisions, Employability skills, Personal and Professional Development.

Lecturer in Business Studies & Travel, Tourism & Hospitality Williams College **London, UK**
(Level 4-5-6-7 MBA Top-Up)

Awarding Body: IAM, Edexcel, HND, CTH 2013-2014

I aim to give new style project management skills and take advantage of available opportunities at Williams College of London. The College is dedicated to taking care of students' future.

**Business Department Leader & Strategic Business Lecturer (level 4-5-6-7) "St.Albans College"
London, UK
April 2010 – December 2012**

Subject Area:

Business Environment, Resource Management, Communication Skills, People in Organizations, Corporate Social Responsibility, Administrative Services, Planning a Work Based Team Project, Planning a New Business Venture, Customer Relationship Management, Business Ethics, Business Law, Human Resource Management, Creative Management, Leadership, Research Skills

Following awarding body: ABE & ATHE. Our level 6 & 7 Management qualifications have been on the QCF since October 2011 and have been recognized by several higher education institutes and professionals.

**Business Management Skills Lecturer (level 4-5-6-7) "GSL" London, UK
June 2011 – October 2012
Awarding Body: BTEC, City & Guilds and AQA**

Following Subjects: Operations Management, Strategic Management and Leadership, Strategic Marketing, Strategic Project Management, Human Resource Planning, Organisational Direction.

**Strategic Project Management Lecturer (level 4-5-6-7) "Futures College" London, UK
January 2010 – October 2012
Awarding Body: CMI and IAM**

As the Lecturer, my primary responsibilities are academic leadership of any subject area. They are required to assist the Programme Leaders with the planning, coordinating, and developing modules in association with teaching staff and Module Leaders. And create the programme's academic content; produce a coherent study route consistent with the programme specification.

**Managing Director "Bravo Motors" Supply Chain Company Essex, London, UK
December 2010 – April 2011**

Rightly Bravo Motors are facing tremendous pressure to change these days - to facilitate and encourage whole-person development and fulfilment - beyond traditional training.

- Create an environment oriented to trust, open communication, creative thinking, and cohesive team effort
- Provide the team with a vision of the project objectives
- Motivate and inspire team members
- Lead by setting a good example (role model) - behaviour consistent with words
- Coach and help develop team members; help resolve dysfunctional behaviour
- Facilitate problem solving and collaboration
- Strive for team consensus and win-win agreements
- Ensure discussions and decisions lead toward closure
- Assure that the team members have the necessary education and training to participate in the

- team effectively
- Encourage creativity, risk-taking, and constant improvement
- Recognise and celebrate team and team member accomplishments and exceptional performance

Head English Teacher

“Kovcheg XXI” Lyceum Moscow, Russian Federation

They are leading and managing the creation of a strategic plan (The School Development Plan or School Improvement Plan), underpinned by sound resource planning and which identifies priorities and targets for ensuring that pupils achieve high standards and make progress, increasing teachers effectiveness and securing school improvement.

Director (Owner) of the “International Languages” Centre September 2000 – May 2005

Samarkand, UZB

- Able to use a wide range of interpersonal skills to liaise with staff daily
- Disseminate information, provide support and guidance, plan school teaching methods, and consult on new lessons.
- Communicate effectively with a broader audience outside the direct school community and effectively use persuasion and influencing skills.
- Provide the centre with academic guidance on course choices and advice on any study difficulties you may have with the English course.
- If requested, provide staff with a reference for a future employer or another degree program.

Education & Qualifications:

1989-2000: Primary school, Secondary school, Samarkand

2001-2005: University of Foreign Languages Russian, Japanese, and English. Bachelor’s Degree

2010-2011: MBA (Master of Business Administration) Plymouth University, UK

Additional Information: Languages:

English, Uzbek, Japanese, Tajik, Russian, Turkish, and Persian are all fluent, written and spoken.

References Available Upon Request